



## **TENNIS RULES AND REGULATIONS**

### **1. DAY TO DAY RUNNING**

General day to day operation of the club is managed by the Club Manager and Head Coach who are responsible to the Board of Directors. Sub committees will be set up from time to time by the Board of Directors for specific events under a Social Director, Tournament Director and such like.

### **2. MEMBERSHIP**

The Tennis Membership year runs 1st April - 31st March. There are 4 main categories of Tennis Membership: Full, Midweek, Student and Junior. Within these categories, Membership is broken up into -

- i) Husband/Wife : Partner/Partner
- ii) Senior
- iii) Midweek
- iv) Intermediate 18-25
- v) Junior
- vi) Junior coaching (Mini Tennis only)

Late payment of subscriptions will incur a penalty charge. Pro rata rates will apply from 1 JULY for any new member wishing to join.

Each member of the Club agrees as a Condition of Membership:

- i) to be bound by and subject to the Rules and Regulations of the Club (as in force from time to time).
- ii) to be bound by and subject to the Rules and Disciplinary Provisions (as in force from time to time) of the Club and the Disciplinary Code (as in force from time to time) of the Lawn Tennis Association.

Non members shall not be permitted to have private lessons or participate in any team activities (training or matches) or performance squads.

### **3. PLAYING TIMES**

Husband and Wife / Partner and Partner, Senior and Intermediate

7am – 10pm every day (excluding Saturday morning 10.00-12.00noon)

Midweek

7am - 10pm Monday - Friday

Junior

7am - 10pm every day excluding Saturday 1pm-3pm, Sunday 9am - 12noon

Junior coaching – only attending a mini tennis group on specific day/hour (no online booking rights applicable) and permitted to have a private lesson if under 10.

Exceptions to the above over Christmas and New Year period will be advised to the membership in writing and posted throughout the club.

The premises is to be fully vacated by 10.30pm unless there is an organised event, notice of which will be given in advance to the Groundsman/Caretaker by the Club Manager or Head Coach.

### **4. COURT BOOKINGS**

**i) Outdoor courts:** Bookable online from 7.00am once membership has been validated. Floodlights will go off at 9.30pm in accordance with Barnet Planning requirements. A booked court, unused and not cancelled **at least three (3) hrs before the scheduled start** will give rise to a **penalty charge of £6.00** (barring inclement weather).

In respect of lessons, if the cancellation originates from the coach, he/she shall be liable to the charge. If the cancellation originates from the member, he/she will be liable for the charge.

An invoice shall be sent to the member (or coach if a lesson) and the charge will be either taken from the member's online account or paid by the member to the Club. Failure by the member to pay the charge within seven (7) days from the invoice date, shall automatically result in the suspension of the member's playing and booking rights until payment is received by the Club.

The above shall not apply in the event of un-forecast inclement weather.

A booked court with a no-show may be occupied only after 15mins for anyone on a first come first serve basis.

**ii) Indoor Courts:** Bookable online with separate booking instructions available from club office, available once account has funds put in and is maintained. If a member/coach is on an unlit court, they have first refusal to remain on that court but will be liable for an immediate light charge. If, after 10mins another member/coach arrives and wants that court, they have the right to book with lights on. If a member/coach has booked a court and is late in arrival, it is their court and whoever is on, must immediately vacate.

**Social Tennis v Casual Play - Court Allocation for Saturdays and Sundays**

**Summer rules:** dependant on weather

a) 2 indoor courts for social - 2 for casual play (1 court held back in-case of inclement weather, will be released 48hrs prior if dry weather forecast)

b) 3 outdoor courts for social - 1 for casual play

Winter rules: dependant on weather

a) 3 indoor courts for social - 1 for casual play (1 court held back in-case of inclement weather, will be released 48hrs prior if dry weather forecast)

b) 2 outdoor courts for social - 2 for casual play

No coaching permitted even if court is not being used.

Consecutive Bookings:

On consecutive bookings on any court, there is a maximum of **2 hours** permitted, if requiring additional playing time, a 2 hours gap is required between booking a new session. This does not apply to coaches or to a member having a private lesson before or after a 2 hour booking.

### **COVID 19 Rules at Chandos LTC**

- i) sub rule: As advised all membership via email on 22 March 2021: One hour (1hr) play per day per member limit will apply **OUTDOOR** until further notice
- ii) sub rule: As advised all membership via email on 23 April 2021: Two hour (2hr) per day maximum bookings now permitted on **INDOOR** courts, one hour (1hr) outdoor maximum per day only remains
- iii) sub rule: A member featuring twice on a booking during any booking day will have **BOTH** bookings deleted and banned from booking any court on that day
- iv) sub rule: A member whose playing partner is unable to play can only play with another member who has not already played or is not booked to play during that same day
- v) sub rule: A member cannot play on a court that he/she has cancelled unless
  - a) it is rebooked by the member as his/her only 1h booking of the day
  - b) there is at least one other free court at the time of using the cancelled court

The Board reserves the right to vary these rules during the season and will publish any such changes on the Tennis notice board and Club website

### **5. COACHING**

Only coaches authorised by the Head Coach/Club Manager (after consent from the Board of Directors) may coach at the club. Coaches must have the relevant DBS checks and be licensed by the Lawn Tennis Association and certificates must be kept up to date and provided to the office on request.

### **6. TOURNAMENTS, MATCHES, COMPETITIONS, CUPS AND PRIZES**

i) The Club Manager or Head Coach (after consent from the Board of Directors) shall make arrangements for holding matches, tournaments or other like competitions, and to provide cups and other prizes for competitions and to reserve courts as may be required on any occasion.

ii) All cups (other than replicas) presented by the club shall remain at all times the property of the club, but the winning member shall be entitled to the possession of the cup for a

period of one year, at the expiration of that year, the cup shall be returned without demand to the Club. The cup presented for any Doubles events shall be held by each of the winners for six months each by arrangement between themselves.

## **7. CLUB COLOURS**

The Club colours are dark blue and light blue.

## **8. COURTS - RESPONSIBILITY FOR LOSS, DAMAGE OR INJURY**

i) It is a member's responsibility to check the surface of any court they intend to use and the surrounding environment to make sure that it is safe to play. If a member has any concerns, they should address this immediately to the Club Manager or Head Coach.

ii) Members play entirely at their own risk.

iii) The Club will not be responsible for any loss, damage or injury, however caused, to the property or person of such member or visitor.

iv) The Head Coach and or Club Manager or at least two members of the Board present at that time, or in their absence, the Groundsman, shall have the authority to close or open such court or courts if they consider the surface is unfit for play.

## **9. COURT ETIQUETTE**

Members are asked to treat fellow members and guests with respect and follow the Chandos Court Etiquette at all times:

- \* Treat all members and guests with respect at all times
- \* Refrain from hovering by the net to cross a court when play is in progress
- \* Refrain from passing behind players when play is in progress
- \* Turn your mobile phone to silent before going on court to play (Doctors exempt)
- \* Keep noise to a reasonable level
- \* Use your own balls and return strays when a rally is not in progress
- \* Ensure all rubbish is placed in bins provided
- \* Refrain from bringing any food and drinks other than water on court
- \* Refrain from chewing gum on court and if disposing ensure it is placed in a wrapper and placed in the bin
- \* No rinsing and spitting out of water on court or in the bins

## **10. DRESS CODE**

Shoes must be non-marking, flat soled tennis shoes. Please ensure shoes are clean before play on the indoor courts. Members are responsible for making sure that guests are aware of and comply with the Dress Code.

## **11. GUESTS**

A member may introduce a guest to play up to **3** occasions throughout the year. Guests must be signed in and fee paid either to the office or behind the bar before playing. If booking an

indoor court, the guest must be signed in online. The adult guest fee is £8 and the junior guest fee is £4.

## **12. CLUB ACCESS**

- i) Members shall have access through the front gate or pedestrian gate via a coded entry system.
- ii) Members shall have access to the Club via a fob entry system which is provided on joining. It is strictly prohibited for a member to allow a non member wishing to play into the premises unless it is a paying guest. Non playing guests will not be liable for a guest fee.
- iii) Transfer of fob to another member or guest is not permitted and will result in that member's fob being deactivated.

## **13. GYMNASIUM**

No persons under the age of 16 years of age are permitted entry into the gymnasium, the exception being if under the fully licensed Club authorised instructor. No eating is permitted inside the gymnasium.

## **14. CLUB LOUNGE AND INDOOR WALKWAY**

No ball games, scooters, bikes, skateboards are allowed in these areas. Bikes and scooters should be chained to the bike rails provided outside.

## **15. DOGS**

Dogs are not permitted in the clubhouse, the walkway between the area of the lounge windows and front courts, or the garden area adjacent to the mini tennis court. If a dog is on club property, it should only be tethered outside in the carpark area (the exception being of a visually impaired person).

## **16. MINI TENNIS COURT and GARDEN AREA**

Children must be supervised at all times.

## **17. CARPARK**

- i) It is illegal to park in a 'Disabled Bay' without the appropriate badge. You will be asked to move. Exceptions are for loading/unloading wherein a notification will be issued to the member's or visitor's vehicle.
- ii) The Fire Assembly Point is within the Turning Area of the carpark. Parking is not permitted in this area.
- iii) Motor Bike riders are asked to park their bikes in the area to the left of the door entrance to the Club and not take up a parking bay.

## **18. COMPLAINTS or SUGGESTIONS**

All complaints or suggestions should be made in a **courteous and respectful manner** to the Club Manager or Head Coach either verbally or in writing. If this is not dealt with satisfactorily, please address to a Board Member.

## **19. GENERAL – DISCIPLINE**

### **19.1) Temporary Suspension**

A) Step 1: If any member is found to wilfully refuse or fails to comply with the Club Rules at any time, he/she shall be **verbally advised** by the Club Management;

B) Step 2: Upon re-occurrence of any refusal or failure to comply with the Club Rules despite the verbal advice from the Club Management as per Step 1 above, a Formal **written warning** shall be issued by the Club Management to the member with copy to the relevant Board Directors;

C) Step 3: in the event of further refusal or failure to comply with the Club Rules, the Club Management shall issue a formal and automatic **suspension** of the member's rights to access and play at the Club for **fourteen (14) days**. Such suspension shall result in the member forfeiting all rights and claims upon the Club and its property including any refund on part or whole of membership subscription or online court fees held on account;

D) For the purpose of this sub-Clause 19.1 the Club Management is given full delegated authorities by the Board of Directors

### 19.2 Permanent Expulsion

If any member wilfully and consistently refuses or fails to comply with the Club Rules after having been subjected to temporary suspension referred to in Sub-Clause 19.1 or be guilty of any conduct unworthy of a person or likely to be injurious to the Club, they shall be liable to **permanent expulsion** by a resolution of the Disciplinary Sub-Committee. The Disciplinary Committee shall be composed of two (2) representative of the Board of Directors and one (1) from the Club Management. The member will be notified one (1) week in advance before the meeting of the reason for possible permanent expulsion and will have the opportunity of giving orally or in writing, any explanation or defence they may think fit. A member expelled under this rule shall forfeit all rights in and claim upon the Club and its property including any refund on part or whole of membership subscription or online court fees held on account. A member shall not be authorised to rejoin the Club following a permanent expulsion.

Date: MAY 2020